



# Owner and/or Tenant Registration Form

**ASSOCIATION / PROPERTY NAME:** \_\_\_\_\_

**Unit Owner's Name:** \_\_\_\_\_ **Unit#** \_\_\_\_\_

Address \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_ Cell \_\_\_\_\_

Email Address \_\_\_\_\_

**Tenants:** 1) \_\_\_\_\_ 2) \_\_\_\_\_

Lease Period From: \_\_\_\_\_ To \_\_\_\_\_

Tenant's Home Ph# \_\_\_\_\_ Work Phone \_\_\_\_\_ Cell \_\_\_\_\_

Name of all occupants and age off all minors:

Name \_\_\_\_\_ Age \_\_\_\_\_ Name \_\_\_\_\_ Age \_\_\_\_\_

Name \_\_\_\_\_ Age \_\_\_\_\_ Name \_\_\_\_\_ Age \_\_\_\_\_

Name \_\_\_\_\_ Age \_\_\_\_\_ Name \_\_\_\_\_ Age \_\_\_\_\_

**Vehicles:**

Year \_\_\_\_\_ Make \_\_\_\_\_ Model \_\_\_\_\_ Color \_\_\_\_\_

License Plate \_\_\_\_\_ State \_\_\_\_\_ Sticker# \_\_\_\_\_

Year \_\_\_\_\_ Make \_\_\_\_\_ Model \_\_\_\_\_ Color \_\_\_\_\_

License Plate \_\_\_\_\_ State \_\_\_\_\_ Sticker# \_\_\_\_\_

**Pets**

Type \_\_\_\_\_ Coloring \_\_\_\_\_ Name \_\_\_\_\_

Type \_\_\_\_\_ Coloring \_\_\_\_\_ Name \_\_\_\_\_

**Mortgage Company:** \_\_\_\_\_

Mailing Address \_\_\_\_\_

**Emergency Contact:**

Should emergency access of your unit be required, please list a contact person who may have the ability and authorization to access your unit in your absence. Any damage as a result of forced entry will be the responsibility of the unit owner.

Emergency Contact's Name \_\_\_\_\_ Phone# \_\_\_\_\_

**IMPORTANT NOTICE!**

**Upon any change of information or a change in resident, please contact our office to update your information.**

**Connecticut State law requires that your unit be equipped with a smoke detector. The use of kerosene heaters or propane tanks within the unit is illegal. We recommend each unit be equipped with fire extinguishers. A copy of the Association's rules and regulations must be provided to any lessee(s) of a rented unit and the lessee(s) understand that it is their responsibility to adhere to these rules and regulations.**

\_\_\_\_\_  
Unit Owner's Signature/ Date

\_\_\_\_\_  
Tenant's Signature/ Date